

Minutes of the Annual Meeting of East Challow Parish Council

Held on Wednesday 8th May 2024 at 19:30, East Challow Village Hall

01/24-25 To elect the Council Chair for 2024/25

Resolved: Cllr Bosley was unanimously voted as Chair of the Council for 2024-2025.

02/24-25 To complete declaration of acceptance of office form.

The declaration of acceptance form was duly signed by the chair and the Clerk.

03/24-25 To elect the Council Vice Chair for 2024/25.

Resolved: Cllr Webb was voted as Vice Chair of the Council for 2024/2025 proposed by Cllr Barrow and seconded by Cllr Miller.

Public Session: No Comments

Members Present:

Chair	Cllr V A Bosley (VB)
Vice Chair	Cllr F Webb (FW)
Members	Cllr T Hayes (TH)
	Cllr P Barrow (PB)
	Cllr B Miller (BM)
	Cllr I Crump (IC)
	Cllr A Gregson (AG)
Clerk	Mrs J Smith

Public and press: 1 MoP

Meeting started at 19.37.

04/24-25 To receive apologies for absence.

RFO

Cllr Constance who is convalescing.

Cllr Bethia Thomas

05/24-25 Declarations of Interests

05.1/24-25 To receive declarations of interest for items on this agenda.

Cllr V Bosley on Village Hall Committee

Cllr I Crump on Village Hall Committee

Cllr P Barrow as District Councillor

06/24-25 To approve the minutes of previous council meeting.**06.1/24-25 Meeting held on 10th April 2024**

It was agreed that the minutes were an accurate record of the meeting. Proposed by Cllr Miller seconded by Cllr Hayes. The minutes were signed at the end of the meeting.

06.2/24-25 Matters arising from the minutes not elsewhere on the agenda.

293.6/24 The RFO has requested clarification of CIL monies received, Cllr Bosley has passed contact details of Julie Perrin who will be able to supply this information to the RFO.

301/24 The OPFA membership invoice has been paid by cheque.

307/24 The 3 trees have now been planted by OCC, the Clerk received an email confirming that the positions would not be moved.

Cllr Crump and Cllr Bosley met with Challow RBL. East Challow Parish Council have been invited to attend the quarterly RBL meeting. Cllr Crump will attend these meetings; the Clerk was asked to confirm this with the RBL and request the dates of the meetings. **[ACTION CLERK]**

318.1/24 The RFO is progressing the opening of the Barclays Community bank account and the forms have been completed. The progress with Barclays and their communication is very slow. The Clerk sent an email to Barclays, registering East Challow Parish Council's disappointment with the length of this process, no response has been received.

318.5/24 The Lenovo Android tablets have been located and an ex-Councillor has offered to wipe these ready for them to be donated. Cllr Hayes will ask St Nicholas School if they would like these.

07/24 -25 Chairman's Announcements

An email had been received from Julie Perrin, Infrastructure Implementation Officer, just before the meeting, concerning the S106 funding application for an artificial turf pitch by Wantage Town Football Club. This was discussed, Cllr Webb reported that this money was from the building of the Nalder estate and was for the use of Wantage not East Challow. The Council resolved to send the reply of no questions and no comments to Julie Perrin. **[ACTION CLERK]**

P24/V0662/FUL A notice of decision had been received, just prior to the meeting, this would be added to the planning section of this agenda.

The Chair informed the Councillors that as there was much to discuss on this agenda, a motion without notice would be passed at 9.30 for 45 minutes only, it may be required to prioritise the rest of the agenda items at this point and defer some items to the June Agenda.

08/24-25 To Confirm all committees and committee members currently existing for the Council.

The committees were confirmed as follows:

Planning – Cllrs Hayes; Miller; Barrow; Gregson; Crump, Bosley

Pavilion & Recreation- Miller; Bosley, Barrow

Village Hall- Cllrs Bosley and Cllr Crump

Finance- Cllrs Webb; Bosley; Gregson; Miller, Clerk and RFO

09/24-25 To approve 24/25 Council meeting dates

Resolved: The proposed meeting dates were unanimously approved; the Clerk will send these to the Village Hall Bookings Secretary. **[ACTION CLERK]**

10/24-25 Governing Documents- to review and approve policies.**10.1/24-25 Code of Conduct**

Resolved: Code of Conduct 2023 that was approved on 21st June 2023 was reviewed and approved for use in 24/25 without amendment.

10.2/24-25 Complaints Procedure

Resolved: Complaints procedure 2023 that was approved on 12th July 2023 was reviewed and approved for use in 24/25 without amendment.

10.3/24-25 Information Requests Policy

Resolved: Information Requests Policy 2023 that was approved on 12th July 2023 was reviewed and approved for use in 24/25 with the amendment of the updating of the contact details.

10.4/24-25 Effectiveness of Internal Audit

Resolved: Effectiveness of Internal Audit Policy 2023 that was approved on 12th July 2023 was reviewed and approved for use in 24/25 without amendment

10.5/24-25 Internal Controls Statement

Resolved: Internal Controls Statement 2023 that was approved on 12th July 2023 was reviewed and approved for use in 24/25 with the deletion of 3.2.2 detailing temporary staffing arrangements in 2023 and the correction of a spelling mistake in 3.3.1.

It was noted that the General Risk Assessment was being reviewed by the Clerk and Chair, this document had been approved as suitable for use within the 23/24 financial year Minute reference 115.4/23 of the June 2023 minutes.

It was noted that the Financial Risk Assessment was being reviewed by the Clerk, Chair, and RFO, this document had been adopted within the 23/24 financial year Minute reference 138.5/23 of the July 2023 minutes.

11/24-25 To discuss the Annual parish meeting and confirm the sending of invitations.

The invitations requesting a yearly update had been sent out; if attendance was not possible an update was requested that could be read out at the meeting. The Clerk was asked to invite CCLr Bethia Thomas by email. The Chair confirmed that a speaker had not been booked and that refreshments would be provided. The Chair will ask a member of the community to help with the refreshments. **[ACTIONS CHAIR AND CLERK]**

12/24-25 Staffing Matters

12.1/24-25 To note the reduction in hours of the Clerk from 16th May and to approve the advertising for a new Clerk.

The Clerk has requested to reduce her hours to 4 per week plus additional hours during periods of high workload, from the 16th May.

Resolved: It was unanimously agreed to accept this reduction in hours and approve advertising for a Clerk for 6 hours a week, to work alongside the existing Clerk. The Clerks advert will go in Challow News and be sent to the OALC.

13/24-25 To receive reports from District and County Councillors

13.1/24-25 Oxfordshire County Councillor

The Clerk had requested a report from Cllr Bethia Thomas but had not received a reply or a report.

13.2/24-25 Vale of the White Horse District Councillor

The report was received. Additionally, Cllr Miller raised the issue of dog fouling on the recreation ground. The Clerk had also received a report from Wise Garden Maintenance, grounds maintenance contractor about the increased dog fouling on the recreation ground, highlighting the hazard this is causing when strimming. The Clerk will send a submission to Challow News about this matter.

[ACTION CLERK]

Cllr Crump noted that DCllr Barrow was making good progress on the opening and maintenance of the footpaths in East Challow. Cllr Bosley reported that by 01/01/26 any pre 1949 footpath would need to be registered. Some work is required on this, Cllr Crump will circulate a map and this will be discussed at a future council meeting. **[ACTION IC]**

14/24-25 Planning

14.1/24-25 To ratify responses to requests for consultations on applications:

This is a planning amendment.

P23/V1784/0 Location: Grove Business Park Downsview Road Wantage OX12 9FF

Description: Hybrid planning application comprising; An outline planning application for demolition of an existing building and development of five buildings (Gateway Building, Blocks A, B,C, and H) and a small food outlet (Block D) to provide up to 28,507 square metres (gross external area) of Use Class E and Use Class B8, together with an a multi-storey car park (14,755 square metres) - gross external area) with all matters reserved with the exception of means of access. A full planning application of the erection of three buildings Blocks E (3,080 square metres), F (2,432 square metres) and G (3,170 square metres) to provide total of 8,682 square metres (gross external area) of Use Class E and Use Class B8 with associated car parking, open space and landscaping. (as amplified by additional ecology information received 10 November 2023 and amended by plans and information received 12 April 2024). **Response Date 29th April**

A response was submitted on 29th April 2024 of East Challow Parish Council have no objections to this application.

A note was added that East Challow Parish Council have concerns over the increased traffic generated from the development of the Business Park on the A417 as it passes through the village of East Challow.

Resolved: The response submitted on 29th April 2024 was ratified unanimously.

14.2/24-25 To approve responses to requests for consultation on applications:

P24/V0832/FUL Location: Mellors Of Challow Ltd Faringdon Road East Challow Wantage OX12 9TE
Description: Erection of 2.no single storey flat roof extensions to provide customer waiting area and workshop office **Response Date 9th May.**

Resolved: It was unanimously agreed to submit the response of no objections.

P24/V0748/FUL Location: Mellors Of Challow Ltd Faringdon Road East Challow Wantage OX12 9TE
Description: Proposed demolition and removal of existing forecourt canopy and 4no existing pump islands (6no fuelling positions) and construction of new forecourt comprising 4no pumps (8no fuelling positions) in linear configuration, new forecourt, new forecourt canopy (minimum clear 5.0m headroom) remodelling frontage verge to provide dedicated passing lanes and pedestrian walkway adjacent existing shop building and relocation of existing priced totem sign (5.5m high) and associated works (i.e. resurfacing forecourt, etc) **Response Date 16th May.**

Resolved: It was unanimously agreed to submit the response of no objections.

P24/V0078/A Location: Land on west verge of A417 East Challow Wantage. **Description:** Suffolk sign. (as amended by plans received 29 April 2024)

At the Council meeting on the 10th April, the amended location of the Suffolk sign was unanimously approved minute reference **329.4/24**. Prior to the meeting the Clerk sent an email to Nat Bamsey at the Planning Department as there was not a response link or date supplied, reporting that East Challow Parish Council supports this planning application amendment as per the minute reference. This was noted and approved unanimously.

14.3/24-25 To note planning authority decisions on application:

P24/V0583/FUL Location: Mellors Of Challow Ltd Faringdon Road East Challow Wantage
Description: Installation of 2No new 60,000 litre underground fuel storage tanks and reconfiguration of the forecourt area with new pump islands and above ground offset fills. **GRANTED**
This was noted.

P24/V0662/FUL Location: Mellors Of Challow Ltd Faringdon Road East Challow Wantage OX12 9TE.
Description: Raising of Existing forecourt canopy to provide minimum of 5 meter clearance. **Granted**
This was noted.

15/24-25 Finance 2024-25

15.1/24-25 To agree the April payments paid in May 2024.

The April payments paid in May were unanimously agreed. Cllr Webb reported that a large, estimated water bill would be taken by direct debit in May. Cllr Bosley will read the water meter and send this to the RFO. The RFO has been asked to investigate this and report back at the next meeting. **[ACTION RFO]**

Cllr Webb was surprised by the amount received from OCC for the grass cutting contribution as East Challow Parish Council signed an amended S101 schedule in September 2023 reducing the funding for OCC grass cutting.

15.2/24-25 To note the April 2024 receipts.

The April receipts were noted.

Total staff costs for April 2024: 1,236.62

All other payments:

Voucher No.	Date	Supplier	Description	Payment Ref	Net	VAT	Total
15	05/04/2024	Microsoft	software licences	Card	20.60	4.12	24.72
16	05/04/2024	Ionos	website	Direct debit	15.00	3.00	18.00
1	29/04/2024	Wise Garden & Hedge Maint	grounds maintenance	402890	1,560.00	-	1,560.00
2	18/04/2024	R&S Construction	manhole repairs	402891	220.00	44.00	264.00
3	30/04/2024	Jeremy Hanham	grounds maintenance	402892	1,150.00	-	1,150.00
4	30/04/2024	Challow Sports	grant for pavilion	402893	2,000.00	-	2,000.00
5	30/04/2024	OPFA	annual membership	402894	47.00	-	47.00
6	18/04/2024	Grove Geeks	software support	402895	75.00	15.00	90.00
7	29/04/2024	Challow Design	drawing amendments	402896	95.00	19.00	114.00
13	30/04/2024	LBroyd - expenses	treatment for moss	403102	20.00	-	20.00
14	30/04/2024	J Smith - expenses	office supplies	403103	65.25	9.08	74.33
Total							5,362.05

April receipts

Voucher No.	Date	Payer	Description	Payment Method	Total
1	05/04/2024	OCC	precept	online	22,769.00
2	11/04/2024	OCC	grass cutting contribution	online	1,161.53
3	08/04/2024	J Godfrey & Son	inscription addition	online	25.00
Total					23,955.53

15.3/24-25 To note the reconciled bank account on 30th April 2024. The bank reconciliation contained an error, the RFO has put a call into Scribe, it was requested that the bank reconciliation was sent to Cllr Webb once this error had been corrected. **Corrected copy below.**

Bank Reconciliation at 30/04/2024

Cash in Hand 01/04/2024		107,930.86
ADD		
Receipts 01/04/2024 - 30/04/2024		23,955.53
		131,886.39
SUBTRACT		
Payments 01/04/2024 - 30/04/2024		6,598.65
A	Cash in Hand 30/04/2024 (per Cash Book)	125,287.74
	Cash in hand per Bank Statements	
	Petty Cash 30/04/2024	0.00
	Barclays 30/04/2024	0.00
	Cooperative 30/04/2024	132,227.32
		132,227.32
	Less unrepresented payments	6,939.58
		125,287.74
	Plus unrepresented receipts	
B	Adjusted Bank Balance	125,287.74
	A = B Checks out OK	

15.4/24-25 To receive and approve the amended Asset Register

Resolved: The Asset Register was received, Asset Register total £130,888.07. The Asset Register was unanimously approved for signing with the following amendments: trough needs to be added to water pump and the value of £1.00 entered. These changes will need to be confirmed at the June Meeting. Cllr Miller asked for clarification that the Asset Register was based on nominal cost and not cost of replacement, the RFO was asked to confirm this by sending all Councillors an email. **[ACTION RFO]**

15.5/24-25 To ratify the payment of £264 for the repair of the inspection chambers on the recreation ground.

This was reported on the April Minutes, reference 329.5/24. Cllr Barrow and the Clerk inspected the chambers and decided that it was a risk to Health and Safety and as per the Financial Regulations was necessary to carry out (4.5). After discussion with the Chair, a builder was asked to inspect and fence off to make safe. The repair works were then carried out at a cost of £264 including VAT.

Resolved: The payment for £264 was ratified unanimously.

15.6/24-25 To discuss and approve the donation towards the service of the Church clock.

The Clerk read out a point from the previous minutes.

To receive and discuss information from the OALC regarding; Power to fund works to property relating to affairs of the church.

It was noted that councils need to consider requests in respect of church property or property for an ecclesiastical charity as they would any other funding request.

A letter and invoice had been received from St Nicholas Church East Challow requesting a contribution to the annual service of the Parish Clock.

Resolved: It was approved that a contribution will be given of £300, proposed by Cllr Gregson seconded by Cllr Webb. *Section 2 of the Parish Council Act 1957 states, A Parish Council may provide, maintain and light such public clocks as they consider necessary.* This will be paid in the May payments and be approved at the June meeting. The Clerk will send the documentation to the RFO. **[ACTION CLERK AND RFO]**

15.7/24-25 To approve the 24/25 insurance renewal costs of £1080.12 from Clear Councils, insurer Aviva Insurance Ltd

Prior to the meeting the Clerk circulated the insurance schedule to all Councillors asking them to review East Challow Parish Council's insurance. Cllr Miller responded asking for more information on the discount for committing to a 3-year insurance term and the Local Council Awards Scheme.

East Challow Parish Council have an insurance policy as a package setting a minimum level of cover depending on population size. On the quotation schedule there is provision for minimum levels of cover for items that East Challow Parish Council may not have on the current asset register.

The 3-year undertaking would reduce the yearly premium by approx. 5% but the premium would not stay the same for the 3 year period.

East Challow Parish Council does not have a local Council award.

A discussion took place about sums insured; it was unanimously agreed by all Councillors that the sum insured for the pavilion should not be changed. It was decided that the play equipment sum insured should be reviewed once the new play equipment is installed. This will be put on the Agenda until the review is complete. It was decided that the long- term undertaking option should not be taken up and the RFO should investigate other insurance companies for next year to obtain insurance more tailored to East Challow Parish Council's needs. **[ACTION RFO]**

Resolved: The Insurance renewal cost was unanimously approved for payment, the RFO would be asked to write a cheque mid meeting and get this signed and sent off to Clear Councils insurance, this will need to be sent for them to receive by the 1st June. The Clerk will contact Clear Councils confirming the intention to renew the policy. **[ACTION CLERK AND RFO]**

15.8/24-25 To note the receipt of bank account details from Challow Sports enabling the grant payment to be made.

It was noted that this was received.

Resolved: The cheque for the Grant of £2,000 has been written and signed and will be sent or given to Challow sports. **[ACTION CHAIR AND CLERK]**

15.9/24-25 RFO report.

There was no report available.

16/24-25 Update on the flood alleviation proposal adjacent to LJ & CA Cannings

The Chair had requested that the Clerk email Will Piotrowski enquiring if there was any news on a start date. The email was sent on the 18th April, no response was received. The Chair had spoken with representatives of LJ and CA Cannings and they had not received any progress update but they understood that no works would be carried out until after 15th May.

17/24-25 Noticeboards

17.1/24-25 To discuss the position of the adapted notice board.

Cllr Bosley reported that the noticeboard had originally been requested by villagers located on the Crest Nicolson estate, Cllr Barrow will contact Crest Nicholson and ask if a noticeboard can be sited at the entrance to the estate. **[ACTION PB]**

18/24-25 Warm Spaces Project/Community Celebrations

18.1/24-25 To approve the Risk Assessment for Warm Spaces and receive a progress update on the DBS checks required by the Risk Assessment.

Resolved: Cllr Barrow in his role as one of the organisers of Warm Spaces, presented a Risk Assessment that had been adapted to Cover Warm Spaces, this was unanimously approved, and adopted. All Volunteers who attend this event from East Challow Parish Council will need a copy of this Risk Assessment. **[ACTION CLERK]** Cllr Hayes suggested that this risk assessment was continually reviewed throughout the year. The DBS checks are being progressed.

18.2/24-25 To discuss the Community Celebration planned on 2nd June 2024 and incorporating remembrance of D Day 80.

At the March meeting a maximum budget of £400 had been approved, minute reference 295.1/24. Where possible invoices will be sent to the Clerk for payment by RFO. It was approved that Cllr Bosley would pay for some items and would submit an expense claim to be reimbursed.

Cllr Bosley reported that the day was coming together, the RBL want to be involved, the cricket teams are being sorted and the Cricket Club and the Royal British Legion had both offered space as a wet weather plan. Cllr Webb requested if anyone had any raffle prizes to donate to East Challow Parish Councils raffle, this would be much appreciated.

19/24-25 To receive an update on a full tree inspection.

The Clerk has asked for support from Cllr Bethia Thomas on chasing this quotation with OCC, Cllr Bethia Thomas did forward on the Clerk's email to Andy Ledurer Tree Manager OCC, but the Clerk had still not received a reply. This email will be forwarded to DCllr Barrow who would follow this up, the Clerk reported her disappointment at the lack of communication from the tree managers. The Councillors all agreed that they would like OCC to carry out this job, but they also understood that this inspection needs to be carried out.

20/24-25 To receive and update on the Emergency Plan

Cllr Miller is progressing this and is hoping to submit an updated version over the coming months.

21/24-25 To receive an update on registering land and updating registered owner address.

21.1/24-25 To receive an update on the registration of land owned by East Challow Parish council.

The documents need to be sorted through by Chair and Clerk, due to the need to prioritise other tasks this has not been progressed. **[ACTION VB & CLERK]**

21.2/24-25 To receive an update on updating of the address of the registered owner on the Land Registry

This will be progressed at the same time as the registering of land. **[ACTION VB & CLERK]**

22/24-25 Standing Agenda Items, to receive update and agree actions.

22.1/24-25 Parish Cemeteries.

Following on from the last meeting an email had been received from a parishioner suggesting the planting of trees would help reduce the water levels in the New Cemetery. The Councillors agreed this would help and agreed that a tree plan would need to be drawn up, Cllr Hayes will take pictures of Chain Hill Cemetery, and this would be discussed at a future meeting. **[ACTION TH]**

Cllr Crump reported that rainwater collection from the Village Hall roof, to supply water to the New Cemetery would be discussed on 29/05/24 at the Village Hall AGM. Cllr Crump has agreed to investigate other solutions. **[ACTION IC]**

22.2/24 -25 Traffic/Highways including:

Parking and speeding within the village/ Speed Indicator Displays (SID’).

Cllr Gregson and Cllr Barrow had met with Cameron Rae of OCC and discussed the 20mph zone on the A417. Cameron Rae explained that the road is wide by the Crest Nicholson Estate and it was downhill, reducing the speed to 20 mph would be difficult. The proposed plan was to start the 20mph zone further down the hill, using the SID’s to slow the traffic as they enter the Zone. The VAS would reinforce the 20 mph limit along with dragon’s teeth on the road and 20 painted on the road. The VAS would need replacing as they are currently set to display 30 mph. All the other roads in the village would have a speed limit of 20mph. Cllr Gregson had received an email after the meeting reporting that the implementation may take place in early 2025.

It was unanimously approved to accept this proposal; Cllr Gregson will communicate this via email to Cameron Rae and request for a 20mph VAS. **[ACTION AG]**

22.3/24-25 Grounds Maintenance

All is working as per the schedules, but we have had complaints from the contractors regarding the amount of dog waste which is causing Health and Safety concerns on the recreation ground. The Clerk was asked to report this in Challow News. **[ACTION CLERK]**

22.4/24-25 Public Art

To receive an update on the Public Art project.

Following the unanimous approval at the last East Challow Parish Council meeting to suggest a new location for the public art, Cllr Hayes had a site meeting with Mark Francis to agree the new position. The formal title for the public art from now is to be Public Art in Hedge Hill Road.

Ed Clare supplied a Block and Location plan for the new location, and this was submitted to the Vale Planning as an amendment to the original application, The amendment is currently with OCCH for approval.

The artist Peter Greenfield has provided an updated quotation for his work. It is now up to £8,000 from £7000.

The draft S106 Part 2 application has been updated to reflect the current position and will be submitted as soon as planning permission is granted.

22.5/24-25 Recreation Areas

To receive a report from the Pavilion Working Group.

Advice had been received from the OPFA that the current adult football pitch would not meet the size requirements for an adult football match. A 5-metre strip of land needs to be reclaimed that runs parallel to Cornhill lane. The Clerk was asked to contact Wise Garden Maintenance, one of the

Council's grounds maintenance contractors to discuss the reclaiming of this land and grass seeding in preparation for September.

Cllr Barrow and the Clerk met with Wise Garden Maintenance and discussed the work involved in reclaiming the 5-metre strip of land. Wise Garden Maintenance agreed to supply a quotation, the Clerk has now received a message reporting that they feel the job maybe too big for them to carry out.

Wise Garden Maintenance would like to put the following idea forward, to cut back the weeds on the reclaimed land by bringing in a tractor and flail, the area would be kept short with cuts when the rest of the recreation area was cut. This would mean an additional cost to the grass maintenance contract. Eventually a specific weed killer may need to be used and grass seed maybe needed, the idea is keeping this area cut will encourage any grass that is there to grow.

This was discussed, it was decided to request a quote from Wise Garden Maintenance, the Clerk will request this. **[ACTION CLERK]** Cllr Crump agreed to progress this project alongside the Clerk and will inspect the reclaimed land and will report back at the June meeting. **[ACTION IC]**

Cllr Barrow reported that water was not available to the pavilion toilet and basin, due to the leaky stopcock and the need to turn the water off. This is being progressed with R & S construction. A £500 budget was unanimously approved. Cllr Webb reported that these monies would need to come from reserves as this is not included in the budget for 24-25. It was requested that the RFO contact the OALC asking when or if a budget revision can take place. **[ACTION RFO]**

A meeting has been arranged with Challow Sports for Monday 13th May 7.00pm at the Cricket Club.

To receive a report from Challow Sports.

An email had been received from Challow Sports enquiring if the Parish Council had managed to progress the leak on the stopcock. They are looking forward to making a start on the pavilion and thanked the Council for their help.

To receive an update on the progress of the actions required from the RoSPA report.

Wicksteed have inspected the bolt on the Agility trail and attempted to tighten. Unfortunately, the grub screw is unable to be moved, Wicksteed have said that they are hoping to rectify this during the playground equipment installation. They have reported that in their view it is safe.

To receive a report following the visual play inspection checks.

The first revised play area inspection was carried out by the Litter warden on 30-04-24. The inspection reported:

The gates do not meet the requirements as highlighted on the ROSPA report.

Wicksteed are attending to the bolt on the Agility trail.

The Ball games area is being treated for moss removal, the Clerk has spoken with the Litter Warden and this area will be swept and opened once the moss dries out and can be removed.

The carousel clearance does not meet the requirements, the carousel is being replaced in June.

Top soil is required in a couple of areas, this will be done by the Litter Warden, the Clerk to confirm this.

The toddler swings have corrosion to lock nuts, the Litter Warden will replace these as a precaution and has reported that this will cost £13.22 including postage, this cost was noted and approved.

Another inspection was carried out on the 07/05/24 this was the same as the other report with the addition that the bolts and washers on both the junior and toddler swings have been replaced.

The Clerk enquired if anything would be done to rectify the gate requirement, it was unanimously agreed that this was a low risk and nothing would be done at this time.

To receive an update on the works for the replacement of the Carousel and the Slide.

The Horse 4 Saw has now been added to the playground equipment order as per minute reference 329.5/24 of the April 2024 minutes, the final cost will be £24,922.56 excluding VAT.

For future information if the contract or order for goods exceeds £25,000 it must be published on contract finder ensuring transparency and fairness.

The slide was dismantled and removed on 29th April 2024. The Wicksteed representatives walked the access route with the Chair and Clerk and were very encouraging regarding accessing the play area without bollard and gate removal in the access leading from Reynolds Way.

A site meeting will take place on the 15th May, when access arrangements and an installation date will be confirmed.

23/24-25 To receive Correspondence and agree actions or approve responses.

A press release had been received from the VoWHDC regarding Joining the conversation on plan to put communities at the heart of everything. This was noted.

An email had been received requesting a letter of support for Challow and Childrey Cricket Club S106 monies. DCLlr Barrow had sent a letter of support as a District Councillor.

An email had been received from Community Transport OCC regarding a Grant Funding package to support community transport. Cllr Barrow will look into this.

An email had been received from the Chair of Goosey Parish Council regarding a Car Boot sale at Challow Hill Farm. Cllr Barrow has contacted the Vale asking if a licence is required for this event.

An email had been received regarding Local Community climate change for the Vale, reporting that a climate action fund had been set up and there was funding available for solar panels and electric car charging. Cllr Crump will pass this onto the Village Hall Committee.

24/24-25 Matters for future discussion.

SLCC membership for Clerk and RFO, VAT return

25/24-25 To agree a list of items to be included in the next edition of Challow News

Dog fouling, Warm Spaces, Clerk job share details.

26/24-25 To agree date of the next meeting: 12th June 2024

There was no further business transacted, the Chairman closed the meeting at 22.13

Signed Chair.....

Date.....

Vanessa Bosley
Chair of the Council

12th June 2024