

Minutes of a Meeting of East Challow Parish Council
Held on Wednesday 10th July 2024 at 19:30, East Challow Village Hall

Public Session: No Comments

Members Present:

Chair	Cllr V A Bosley (VB)
Vice Chair	Cllr F Webb (FW)
Members	Cllr T Hayes (TH)
	Cllr P Barrow (PB)
	Cllr B Miller (BM)
Clerk	Mrs J Smith

Public and press: None Present

Meeting started at 19.37

49/24-25 To receive apologies for absence.

Cllr A Gregson

Cllr I Crump

Cllr Constance who is convalescing.

Cllr Bethia Thomas

50/24-25 Declarations of Interests

50.1/24-25 To receive declarations of interest for items on this agenda.

Cllr V Bosley on Village Hall Committee

Cllr P Barrow as District Councillor

51/24-25 To approve the minutes of a previous council meeting.

51.1/24-25 Meeting held on 12th June 2024

It was agreed that the minutes were an accurate record of the meeting. Proposed by Cllr Hayes seconded by Cllr Barrow. The minutes were signed at the end of the meeting.

51.2/24-25 Matters arising from the minutes not elsewhere on the agenda.

30/24-25 The Clerk responded with no questions, no comments to Julie Perrin concerning the S106 application for hall improvements at Wantage Leisure centre.

30/24-25 The fallen tree outside Long's Cottages and the dead tree on the small Village Green have both been removed by Jeremy Hanham grounds maintenance contractor.

35.1/24-25 The Clerk responded to Julie Perrin with East Challow Parish Council supports the S106 application from Challow and Childrey Cricket Club for the refurbishment of the toilets at the cricket pavilion.

36.2/24-25 The RFO has agreed to set up the East Challow Parish Council Facebook Page and will do this when time allows.

44.1/24-25 The Clerk emailed the chair of the Village Hall Committee asking if the Parish Council could receive copies of the Village Hall Committee minutes, no response was received.

44.5/24-25 The Invoice for the play equipment has been paid on the July payments list.

Clerks Correspondence the Clerk emailed in support of improving the safety lithium batteries campaign, and received a thank you email in response.

52/24 -25 Chairman's Announcements

The Chairman announced that 2 planning decision notices had been received after the agenda was circulated.

P24/V0274/FUL Location: Grove Business Centre Grove Technology Park Downsview Road Wantage OX12 9FF

Application proposal, including any amendments: Remediation of contaminated land and associated enabling works. (as amended by plans and information received 23 May 2024). **GRANTED**

This was noted.

P24/V0748/FUL Location: Mellors of Challow Ltd Faringdon Road East Challow Wantage OX12 9TE

Application proposal, including any amendments :Proposed demolition and removal of existing forecourt canopy and 4no existing pump islands (6no fuelling positions) and construction of new forecourt comprising 4no pumps (8no fuelling positions) in linear configuration, new forecourt, new forecourt canopy (minimum clear 5.0m headroom) remodelling frontage verge to provide dedicated passing lanes and pedestrian walkway adjacent existing shop building and relocation of existing priced totem sign (5.5m high) and associated works (i.e. resurfacing forecourt, etc) (Additional plans received on 12 June 2024) **GRANTED**

This was noted

The following planning application was received on 10/07/24, after consultation with the OALC it was decided that the clerk will respond to this application using the delegated powers to respond to planning applications in consultation with the members of the planning group.

P24/V0690/HH Location: West View House Faringdon Road East Challow Wantage OX12 9TH

Description: Single storey extension, replacement bridge, and 3 bay garage with office above (amendment to plans submitted on 27 June 2024) **Response date 23/07/24**

53/24-25 Staffing Matters**53.1/24-25 To approve appointing the Assistant Clerk for up to 6 hours per week.**

Resolved: It was approved unanimously to appoint Anna Bebel to the post of Assistant Clerk for a fixed term contract of 6 months starting 1st September 2024 and ending 28th February 2025 for up to 6 hours per week.

53.2/24-25 To confirm the purchase, if required, of an additional laptop.

June 2023 Minutes

114.8/23 To approve purchase of 2-off laptops, maximum budget £650 per machine for Clerk and RFO Resolved: Approved Unanimously, total maximum budget £1300 for 2 machines,

The purchase of an additional laptop was confirmed, this expenditure was approved as above at the June 2023 meeting. The Clerk and the Chair will arrange the purchase of an additional laptop.

[ACTION CLERK AND CHAIR]

53.3/24-25 To agree and approve the cost of technical support needed to set up Teams for the staff laptops.

This was discussed, it was noted that there was a free version of Teams that could be used, but technical support would be required from Grove Geeks to set this up for the 3 staff members.

Resolved: The Cost of the technical support from Grove Geeks was unanimously agreed and approved.

53.4/24-25 To agree and approve the cost of technical support needed to set up the new laptop.

Resolved: The cost of technical support from Grove Geeks was unanimously agreed and approved.

54/24-25 Finance 2024-25**54.1/24-25 To agree the June payments paid in July 2024.**

Resolved: The June payments paid in July were agreed, proposed by Cllr Miller and seconded by Cllr Webb.

54.2/24-25 To note the June 2024 receipts.

There were no June receipts.

Total staff cost for June 2024: 1,130.09

All other payments:

Voucher No.	Date	Supplier	Description	Payment Ref	Net	VAT	Total
31	05/06/2024	Ionos	website	Direct Debit	15.00	3.00	18.00
32	05/06/2024	Microsoft	software licences	Direct Debit	20.60	4.12	24.72
38	10/07/2024	Jane Smith	Expenses	Cheque	106.10	12.94	119.04
39	10/07/2024	Lewis Broyd	Expenses	Cheque	10.83	2.17	13.00
40	10/07/2024	EC Village Hall	grant payment	Cheque	1,500.00	-	1,500.00
41	10/07/2024	Grove Geeks	IT support	Cheque	75.00	15.00	90.00
42	10/07/2024	Jeremy Hanham	Grounds Maintenance	Cheque	1,125.00	-	1,125.00
43	10/07/2024	OALC	training courses	Cheque	35.00	7.00	42.00
44	10/07/2024	SLCC	Membership costs	Cheque	198.00	-	198.00
45	10/07/2024	Wicksteed	New play equipment	Cheque	24,922.56	4,984.51	29,907.07
46	10/07/2024	Wise Garden & Hedge Maint	grass cutting	Cheque	480.00	-	480.00
47	10/07/2024	Vanessa Bosley	expenses-cricket club family day	Cheque	340.77	8.79	349.56
Total							33,866.39

June receipts

Voucher No.	Date	Payer	Description	Payment Method	Total
Total					-

54.3/24-25 To note the reconciled bank account on 30th June 2024.

This was noted. The bank reconciliation and statement were signed by Cllr Webb.

Bank Reconciliation at 30/06/2024

Cash in Hand 01/04/2024				107,930.86
ADD				
Receipts 01/04/2024 - 30/06/2024				25,846.43
				133,777.29
SUBTRACT				
Payments 01/04/2024 - 30/06/2024				16,313.75
A	Cash in Hand 30/06/2024			117,463.54
	(per Cash Book)			
Cash in hand per Bank Statements				
Petty Cash	30/06/2024		0.00	
Cooperative	30/06/2024	118,243.54		
Unity Trust	30/06/2024		0.00	
				118,243.54
Less unrepresented payments				780.00
				117,463.54
Plus unrepresented receipts				
B	Adjusted Bank Balance			117,463.54
	A = B Checks out OK			

54.4/24-25 To receive an update the opening of a Unity Trust Bank account as recommended by the internal Auditor, which was approved at the July 2023 meeting, minute reference 137.4/23.

Resolved: The RFO reported that the Unity Trust bank account is now set up and open. The RFO asked if everyone on the bank mandate could confirm that they have received a communication from Unity trust with regards to setting themselves up online. From September the RFO would like to start making payments online. To do this the RFO proposed to transfer £30,000 to Unity Trust to give an initial operational balance. Starting in September will give the RFO time to set up all the information on the bank and ensure that all on the bank mandate are set up. The mandate is the same as CO-OP for access and approvers. The Clerk will confirm if all on the bank mandate have received a communication from Unity Trust. **[ACTION CLERK]**

Cllr Webb was unhappy with the proposal of an initial transfer of £30,000. Cllr Webb requested that the cheque that had been written last month for £500, as the initial Unity Trust transfer, was banked with Unity Trust. Transferring sufficient funds to start online payments for September was discussed. **[ACTION RFO]**

Resolved: An extra ordinary meeting will be required in August to approve other financial matters; the amount of money to transfer to Unity Trust to start online payments will be on the agenda.

54.5/24-25 To receive information regarding the large water bill received.

Resolved: Castle Water have agreed that East Challow Parish Council have been over charged and applied a credit on our account for £522.94. It was agreed that a regular monthly visual reading will be supplied to Castle Water to try and stop this happening again. **[ACTION CHAIR AND RFO]**. It was requested that the RFO investigate reclaiming the credit. **[ACTION RFO]**

54.6/24-25 To receive information on contacting SSE regarding the high electricity bill.

The RFO reported that no reply had been received from SSE with regards to the very large invoice, the RFO will continue to try and get a response and resolution to this. This will be moved onto the September agenda. **[ACTION RFO]**

54.7/24-25 To Approve expenses in advance of purchase.

Resolved: It was agreed that the Chair would purchase the additional laptop and the refund of this expense was unanimously approved.

54.8/24-25 To receive information on the timescales for spending CIL money.

CIL money must be spent within 5 years of receipt, Parish Councils can also ask the County Council to hold the funds on their behalf.

This was noted.

54.9/24-25 To note and ratify the payment to Grove Geeks for essential support on the Chair and Clerks laptop.

Support was required by the Clerk and the Chair to set up the Chair's email address that is required by the updated Joint Panel on Accountability and Governance. The Clerk needed support when the emails crashed on the Parish Council laptop, Grove Geeks, supported remotely to resume the email system back to a working order.

Resolved: The Cost of £90, 1.5 hours of support plus VAT was noted and ratified. It was agreed that this money would come from general reserves.

54.10/24-25 To confirm the donation of the Lenovo tablets to St Nicholas School and the amendment to the Asset Register.

The RFO received the following advice: East Challow Parish Council need to ensure they are returned to factory settings, ensure there is no council or personal data on them.

Then they can be donated to the school, they do not need to be sold.

Resolved: It was unanimously agreed to approve the cost of Grove Geeks returning the tablets to factory settings and ensuring all council and personal data is removed. Grove Geeks will be asked for a written confirmation of the above. The Chair and Clerk will contact Grove Geeks to arrange this.

[ACTION CHAIR AND CLERK]

54.11/24-25 To agree the arrangements for the August contractual payments.

The RFO compiled the following list of contractual payments:

Payee	
Payroll	3 x employees
HMRC	PAYE
Ionos	Direct debit
Microsoft	Direct debit
Jeremy Hanham	Grounds Maintenance
Wise Garden Maintenance	Grass cutting

Resolved: It was agreed that the contractual payments for August will be arranged by the RFO and the cheques will be signed by Cllr Bosley and Cllr Webb. These payments will be recorded on the September minutes.

54.12/24-25 RFO report

The RFO report was received, supplying the Parish Council with information on the Finance agenda items above.

Additionally, the RFO enquired is she could be advised what the issue is with the bench by the telephone box on the Village Green. This is on the asset register, so if it is being replaced, the register will need amending accordingly.

Resolved: It was decided that this would be added to the September agenda. Cllr Bosley and Cllr Hayes will inspect the Millenium bench on the Village Green before the September meeting and bring possible solutions to the meeting, regarding its possible repair. **[ACTION CHAIR AND TH]**

55/24-25 To receive reports from District and County Councillors

55.1/24-25 Oxfordshire County Councillor

No report was available.

55.2/24-25 Vale of the White Horse District Councillor

The report was received.

Additionally, D Cllr Barrow reported that he would be obtaining the data usage from the County Transport Officers on the 35 and 67 bus services in addition to the 68 service.

The residents of the McTaggart and Mickel housing sites are unhappy with the proposed management company. They are looking to form their own management company.

D Cllr Barrow will be contacting Crest Nicholson concerning the requested hedges on the Park footpath.

D Cllr Barrow reported that the residents of Crest Nicholson are still suffering blocked surface water drains.

56/24-25 Planning

56.1/24-25 To approve responses to requests for consultation on applications:

P24/V1248/HH- Location 3 Windmill Place East Challow Wantage OX12 9RT

Description: Proposed annexe as ancillary accommodation to main house. Response date 3rd July, extension granted until 12th July.

Resolved: It was agreed unanimously by the Parish Council to submit a response of objection and reasons will be given **[ACTION CLERK AND CHAIR]**

P24/V0748/FUL- Location Mellors of Challow Ltd Faringdon Road East Challow Wantage OX12 9TE

Description: Proposed demolition and removal of existing forecourt canopy and 4no existing pump islands (6no fuelling positions) and construction of new forecourt comprising 4no pumps (8no fuelling positions) in linear configuration, new forecourt, new forecourt canopy (minimum clear 5.0m headroom) remodelling frontage verge to provide dedicated passing lanes and pedestrian walkway adjacent existing shop building and relocation of existing priced totem sign (5.5m high) and associated works (i.e. resurfacing forecourt, etc) **(Additional plans received on 12 June 2024)**

Resolved: It was unanimously agreed to submit the response of no objections.

A response date with this planning amendment was not supplied, the Parish Council received a granted notice on 06/07/24.

P24/V0097/24- Location: Opposite to the junction of the caravan park halfway along Woodhill Lane
Description: Hedgerow removal

Resolved: It was unanimously agreed to submit the response of no objections with a comment of East Challow Parish Council would like the hedge reinstated. **[ACTION CLERK]**

MW.0068/24- Location: Grove Business Centre, Downsview Road, Wantage, Oxfordshire OX12 9FF.
Description: Retrospective application for the erection of a Lean-to extension on the west elevation of the workshop building at Grove Technology Park. Consultation end date 25th July.

Resolved: It was unanimously agreed to submit the response of no objection. **[ACTION CLERK]**

57/24-25 Insurance 2024/2025

57.1/24-25 To review the play equipment sum insured.

The Clerk received an email from Clear Councils confirming that wet porous surfaces under the equipment would require insuring under play equipment. The sum insured for ground surfaces has been confirmed as covering, sports ground surfaces, tarmac or asphalt surfaces. The Clerk advised the Council that the play equipment sum insured should be raised to reflect the new equipment and wet porous surface installation that was completed in June 2024.

Resolved: The Council unanimously resolved to raise the playground equipment declared value to £80,000. The Clerk will inform the insurance company. **[ACTION CLERK]**

57.2/24-25 To confirm the postcode of the pavilion on the insurance documents has been changed.

The Clerk received a phone call from Clear Councils requesting that the postcode for the pavilion should be the nearest location to the pavilion. The reason is that the insurance company will do an assessment on the nearest property for flooding and surface water risks. Cllr Barrow carried out a postcode check and this showed that the pavilion is covered by postcode OX12 9SB and not the current postcode OX12 9RY.

It was resolved at the June Meeting to change postcode when the insurance sum was reviewed, the Clerk will inform Clear Councils. **[ACTION CLERK]**

57.3/24-25 To confirm the insurance company have received the renewal cheque.

Resolved: East Challow Parish Council have received confirmation that the renewal cheque has been received.

58/24-25 Governing Documents

58.1/24-25 To adopt and approve the 2024/2025 Risk Assessment.

Prior to the meeting the 2024/2025 Risk Assessment was circulated to all Councillors and the RFO, the document has been read and all amendments have been completed. Cllr Hayes and the Clerk were thanked for their work.

Resolved: It was unanimously agreed to adopt and approve the 2024/2025 Risk Assessment. This will be uploaded to the website. **[ACTION CLERK]**

59/24-25 Update on the flood alleviation proposal adjacent to LJ & CA Cannings

There was no update available. Cllr Barrow will contact OCCH to try and obtain an update for the September meeting. It was pointed out that recently there had been heavy rain, flooding was again evident in this area. **[ACTION PB]**

60/24-25 Noticeboards

60.1/24-25 To receive an update on contacting Crest Nicholson about the location of the adapted notice board.

Cllr Barrow had emailed Crest Nicholson but was still waiting for a reply, Cllr Barrow will chase this. **[ACTION PB]**

61/24-25 Warm Spaces Project/Community Celebrations

61.1/24-25 To receive and update on the DBS checks required by the Risk Assessment.

Cllr Bosley has started the process of completing a DBS check. Cllr Barrow has received his DBS certificate, which lasts for 3 years. It was reported that Warm Spaces will be taking a break in August and would resume on the 13th of September.

It was confirmed that the community day expenses came to £349.56 and up to £400 had been approved by East Challow Parish Council.

62/24-25 To receive an update on a full tree inspection.

The Clerk has been in contact with Naturally Trees another company that quoted for the tree inspection back in February. Prior to the meeting the clerk circulated, documentation that had been received from Naturally Trees. A reference had been obtained from another parish council that had used the tree inspection services of Naturally Trees in 2021. They had been pleased with the quality of the inspection produced and were planning to use the company again later this year. The level of £1 million Professional Indemnity was discussed. It was confirmed that after Cllr Hayes and the Chair had met with another Officer at OCC Tree Services, they had advised we send another email to chase the OCC tree inspection.

Resolved: It was unanimously agreed by the Parish Council that £1 million Professional Indemnity insurance was adequate for the tree inspection. It was agreed that the Clerk would wait a week to see if we received any further confirmation of a tree inspection to be carried out by OCC. If not, then Naturally Trees would be a suitable company to use and they would be invited to East Challow to walk the tree route and further discuss the inspection.

63/24-25 To receive an update on registering land and updating registered owner address.

63.1/24-25 To receive an update on the registration of land owned by East Challow Parish council.

An appointment was attended with Horsey Lightly Solicitors on the 28th of June 2024 to progress the registration of the land. It was reported that the process would take 12 to 18 months and all the documents required have been passed to the solicitor. **[ACTION CHAIR & CLERK]**

63.2/24-25 To receive an update on updating the address of the registered owner on the Land Registry

It was confirmed that this update had been requested and would be carried out with the registering of the land. **[ACTION CHAIR & CLERK]**

64/24-25 Grants

64.1/24-25 To receive an update on the REPF Grant Application.

It was noted that the REPF Grant form has been completed, signed and returned a sum of £3116 has been applied for. The Parish Council will be advised in August if the Grant application has been successful.

VWHDC have said that if the grant application is unsuccessful, they may be able to provide funding for this project.

The Clerk spoke with the OALC and confirmed that it was lawful for East Challow Parish Council to be the host Council for this grant application that will be used to fund a leaflet for 7 villages, this grant will benefit the East Challow community and will become a feature of the Parish Council's website. The grant, if successfully awarded, should be paid into East Challow Parish Council's bank account and be monitored by the RFO. The OALC advised that if extra money was needed to top up the grant that this shortfall should be shared amongst the other villages. It was noted that as per the Grant conditions, that If the Project costs less than the grant awarded, then a request in writing may be received to request repayment of the whole or part of the sum also that the Project must be completed by 31 March 2025.

.64.2/24-25 To discuss the grant application received from GroW

The application was discussed. Prior to the meeting the Clerk had checked with the OALC and confirmed that as per East Challow Parish Council's Grant Policy any grants would need to be paid

into a bank account in the name of the organisation only. GroW have not been able to supply a bank account in their organisation name, so this will not meet the criteria of the grant policy.

Resolved: The Clerk was asked to email Grow and let them know that the grant application was not successful and the reason why. **[ACTION CLERK]**

65/24-25 Projects

65.1/24-25 To discuss and update the projects wish list.

Cllr Miller presented all present with a wish list that would require updating, some of the projects were briefly discussed. Cllr Barrow requested that the resurfacing of the tennis court was added to the list, this would be required in 7 years' time. Cllr Miller requested that all Councillors send him additions and amendments and he would collate an up-to-date list which would be useful to keep for grant applications or S106 funding. The Clerk will re circulate the list requesting a response. **[ACTION CLERK AND ALL COUNCILLORS]**

A motion without notice to extend the meeting until 10.15 was unanimously agreed.

65.2/24-25 To discuss multi boards for the tennis court fence.

This was discussed and it was agreed that this idea would not be progressed as this would cause noise disturbance to recreation ground users and residents.

65.3/24-25 To discuss outdoor gym equipment for the recreation ground

This will be added to the projects wish list.

66/24-25 Standing Agenda Items, to receive update and agree actions.

66.1/24 -25 Parish Cemeteries.

To discuss the water for the New Cemetery

Resolved: It was agreed to purchase a rainwater butt, £50 was unanimously approved for this purchase. This would be placed in the New Cemetery and manually be filled with water. The Clerk was asked to inform the Parishioner of this resolution. **[ACTION CLERK]**

66.2/24 -25 Traffic/Highways including:

Parking and speeding within the village/ Speed Indicator Displays (SID').

Cllr Gregson is waiting for traffic speed data. There is no update on the 20 MPH limit within the Village.

It was discussed that in some areas the 20 MPH limit was proving unpopular. It was agreed that at the September meeting a Village Speed limit survey would be discussed.

66.3/24-25 Grounds Maintenance

To receive an update on the extra works on the Park Footpath.

Wise Garden Maintenance have confirmed the extra works will start in August, due to the need to wait for the nesting Bird season to be over. An actual date is to be arranged. It has been confirmed that the scheduled maintenance cut of the Park footpath that was planned for August will not be needed or the cost will be reduced. We have received an enquiry from a Parishioner as to when this cut will take place. It was agreed that the Clerk would ask Wise Garden Maintenance to carry out the works on the Park footpath in the first week of August.

It was also reported that upper Childrey way in some places was becoming impassable and that the brambles behind Good Lake House needed some attention. The Clerk will contact Wise Garden Maintenance and discuss these issues. **[ACTION CLERK]**

66.4/24-25 Public Art

To receive an update on the Public Art project.

There was no update.

66.5/24-25 Recreation Areas

To receive a report from the Pavilion Working Group.

Disappointingly 5 plumbers who have been contacted, all seemed reluctant to attend to the water leak on the pavilion water supply located on the recreation area or provide a quotation. After many phone calls, a plumber has attended and has tried to mend the leaking stop valve tap. The inspection cover is very small and does not allow access, we have been advised that the area will need to be dug to give access to the leaking stop valve. The leak will need to be fixed as this is metered water, currently the stop valve is turned off and has to be turned on when use of the toilet is required.

The Clerk was advised to contact Talboys of Oxford, a company that specialises in fixing leaks on water supplies. Talboys attended on Tuesday 9th July and advised that there was a leak on the stop valve in the small inspection chamber and a leak on the pipe that runs to the larger inspection chamber. This affects the supply to the pavilion and it has been confirmed the supply to the allotment troughs. With the amount of metered water that is leaking we have been advised to turn off the secondary stop valve that supplies both the pavilion and the troughs. We have received a quotation of £1812.26 plus VAT. The Council have adhered to the financial regulations as the Clerk has strived to obtain 3 quotations and the cost is below £3000.

Talboys also confirmed that the stop valve located next to the water meter, which is owned by Castle Water does not isolate the water supply to the recreation ground and needs replacing. The RFO has contacted Castle Water and reported this as a fault.

Resolved: The Council decided that the quotation was expensive, it was agreed that East Challow Parish Council would endeavour to seek additional quotations. If these can be obtained before the

Extra Ordinary meeting this expenditure would go on the agenda for approval. **[ACTION CLERK AND CHAIR]**

To agree and amendment to the Challow Sports Agreement for the use of the recreation ground.

A request has been received from Challow sports to add another training session to the use of the recreation ground agreement; Thursday from 5.30 pm till 7.30 pm from 22nd August 2024.

Resolved: The amendment to the agreement was unanimously approved and the agreement will be reviewed again at the January 2025 meeting.

To receive a report from Challow Sports

A report had been received for Challow Sports confirming that they were currently sourcing materials required that were needed to bring the pavilion back into use. They have a contractor booked to install the doors at the end of July. Once the pavilion is secure other works will be addressed. Challow Sports confirmed that all receipts would be kept and passed to the RFO. The Clerk has emailed Challow Sports to remind that Public Liability insurance should be in place for any works carried out.

To receive a report following the visual play inspection checks.

The litter warden continues to carry out weekly inspections, these have been circulated to all Councillors for information. The gap on the gate is still being highlighted and the gaps between the old rubber tiles. The Clerk and Cllr Hayes have requested that the litter warden fills in the larger gaps with topsoil.

To receive an update on the tennis court cleaning quotations.

A first quotation has been received, to give the Parish Council an idea of cost, of £6,285.00 for a Weathersafe Process to be carried out. It has been highlighted that the netting posts are proud of the ground, this could be a concern for the netballers. Cllr Barrow will make contact with the Netball organiser. These works could not be carried out this year as the weather conditions have and are currently unsuitable, Cllr Barrow will contact the company and ask for a breakdown of costs.

[ACTION PB]

To receive an update on the reclaim project for the 5 metre strip on the recreation ground.

The Clerk has received a quotation, this will be discussed again after meeting with Challow Sports. The Chair had attempted to organise a site meeting, but Councillors had been unable to attend.

To discuss a Community Orchard in the wildflower meadow and the recent correspondence regarding the wildflower meadow.

Cllr Barrow is progressing the Community Orchard project and is in touch with funding sources. The Parish Council received some suggestions from a Parishioner for the Wildflower Meadow, this was discussed. Cllr Barrow will contact the Parishioner and further discuss these suggestions. **[ACTION**

PB]

To discuss emergency vehicle access for the Play Area.

This was briefly discussed, Cllr Miller who is compiling the Emergency Plan will consider adding this to the plan. This will be further discussed at the September meeting.

To discuss the displaying of age range signs on the newly installed equipment

It was noted by all councillors that the age ranges as stated by Wicksteed for the newly installed equipment were as follow; Carousel 5-12 years- Horse4Saw 3-8 years- Slide 4-7 years. Some concerns have been raised that people of all age ranges have been using the new equipment. Prior to the meeting Cllr Hayes proposed that we display age range signs. The Clerk has received an example of a play area sign that Wicksteed can provide, showing age ranges of various equipment. The Clerk was asked to investigate this further and obtain a quotation. This will be discussed at the September meeting. **[ACTION CLERK]**

67/24-25 To receive Correspondence and agree actions or approve responses.

OCC’s draft Local Flood Risk Management Strategy is now live, the closing date is 23rd August. This was noted Cllr Barrow will respond this consultation.

The formal consultation on the proposal by OCC to designate certain streets as traffic sensitive is now open and will close on 26th July 2024. This was briefly discussed, Cllr Gregson will be asked to respond.

Correspondence had been received concerning supporting the Marie Curie Charity. This was noted.

OCC’s Climate Action Survey is now live, the posters will be displayed on the Village notice board.

Correspondence has been received from South and Vale regarding, Fun all summer long with free and Low-cost activities for Kids. Posters will be displayed on the Village Notice boards.

68/24-25 Matters for future discussion.

Village speed limit survey.

Emergency vehicle access for the play area

69/24-25 To agree a list of items to be included in the next edition of Challow News

The submission for the next edition of Challow News is required by the 15th of August.

70/24-25 To agree date of the next meeting: 11th September 2024

An Extra Ordinary Meeting date has been set for Wednesday 14th August; this will be a brief meeting to approve necessary decisions.

There was no further business transacted, the Chairman closed the meeting at 22.13

Signed Chair.....

Date.....

Vanessa Bosley
Chair of the Council

11th September 2024